



**Location 1:** Downtown Alajuela, five minutes from the San Jose International Airport, just 225 meters north of Alajuela's Central Park, +506 2441-3394 and +506 2430-6541

**Location 2:** Downtown Montezuma, next to Pizzeria Chelo, +506 2642-0919.

www.montezumaexpeditions.com | info@montezumaexpeditions.com

## DAILY TRANSFER - RESERVATION AND CREDIT CARD AUTHORIZATION FORM

All charges are quoted in US\$ Dollars. In order to confirm your reservation request please complete, sign, scan, and return this form to: info@montezumaexpeditions.com; or print and send by fax to the Montezuma Expeditions San Jose office: +(506) 2441-2856. Charges to your card will be incurred on the day of the service unless specified that you will pay in CASH (US Dollars or CR Colones) directly to the Montezuma Expeditions driver prior to departure. *Don't forget to sign!*

### SERVICES REQUESTED: DAILY TRANSFER

Full Name: \_\_\_\_\_

E-mail (used with Montezuma Expeditions): \_\_\_\_\_

Number of adult travelers: \_\_\_\_\_ Number of children (under 7 years old): \_\_\_\_\_

### AIRPORT PICK UP (if applicable)

Date and time of arrival: \_\_\_\_\_ Flight number and carrier: \_\_\_\_\_

Destination: \_\_\_\_\_ Hotel/Address: \_\_\_\_\_

Destination website or phone number: \_\_\_\_\_

### ALTERNATE PICK UP LOCATION

Pick up hotel, location, and/or address: \_\_\_\_\_

Website or phone number: \_\_\_\_\_ Pick up date and time: \_\_\_\_\_

Drop off hotel, location, and/or address: \_\_\_\_\_

Destination website or phone number: \_\_\_\_\_

Comments: \_\_\_\_\_

### CREDIT CARD INFORMATION

Name on card: \_\_\_\_\_ Card type: Visa  Master Card

Card number: \_\_\_\_\_ Security code (3 digits): \_\_\_\_\_

Expiration date: \_\_\_\_\_

**RESERVATION AND CANCELLATION POLICY:** No charge will accrue for cancellations made 5 days or more before the reservation date. A 100% charge of the agreed upon reservation rate will apply to cancellations made less than 5 days before the date of service and NO SHOWS.

By signing this form, I hereby accept the terms and conditioned outlined above and authorize Montezuma Expeditions to charge my credit card 100% of the agreed upon reservation rate in the event that I do not comply with the agreed upon conditions of service and consequently forfeit my reserved shuttle reservation, NO SHOWS, or for cancellations made less than 5 days prior to the date of service.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_